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SUBHAJIT DAS

Dakshin Nanna, Halishahar, West Bengal, India



OBJECTIVE

I am a motivated and enthusiastic fresher looking to start my career by applying my skills in computer operations, data entry, and data analysis. I have practical knowledge of Python, Microsoft Excel (including advanced Excel), Power BI, and data visualization. With a strong willingness to learn and a basic experience in team supervision, I am ready to contribute and grow in a dynamic work environment.

SKILLS

- Computer Operator
- Data Analysis
- Data Entry Operator
- Data Visualization
- Python
- Python Data Analyst
- Microsoft Excel
- Advance Excel
- Microsoft Power BI
- SQL
- Supervisor
- Team Supervisor
- Logistics and Supply Chain
- Operation Supervisor
- Warehousing

LANGUAGE

- Bengali
- Hindi
- English

EDUCATION

Halishahar Ramprasad Vidyapith

10th Standard Pass (WBBSE)

Grades : **321 (45.85%)**

Jetia Highschool

12th Standard Pass (WBCHSE)

Grades : **291 (58.19%)**

Rekha Devi Private ITI

FITTER (NSQF)

Grades : **1006 (83.83%)**

Passing Year - 2019

Passing Year - 2021

Passing Year - 2024

PROJECTS

Sales Executive Performance Analysis (Excel Dashboard)

Key Tasks and Highlights:

Data Cleaning & Organization:

- Structured raw data using Excel functions to calculate:
- Percentage of target achieved
- Difference from target
- Total sales per executive

Dashboard Features (All Built in Excel):

- Top 5 Achievers by Total Sales – Bar chart
- Bottom 5 Achievers by Total Sales – Bar chart
- Top 5 by Target Achievement Percentage – Column chart
- Bottom 5 by Target Achievement Percentage– Column chart
- Line Chart – Sales trend or comparison between regions
- Pie Chart – Regional distribution of total sales
- Linear Chart– Relationship between total sales and target achievement percentage

Tools & Techniques Used:

- Excel formulas (e.g., IF, VLOOKUP, SORT, FILTER, RANK)
- Pivot Tables and Pivot Charts
- Data validation for filters and dropdowns
- Slicers for interactivity

Outcome:

The dashboard provided clear insights into who the top and bottom performers were, both by total sales and target achievement percentage. It also showed regional performance distribution and helped visualize trends and correlations in the data.