

New Shukh-Shanti Co-op Housing Society
5-A/G-1, Amol Nagar, Naigaon (W)
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Personal Mail Id: sneha01october@gmail.com
Date of Birth: 1st October 1976

Sneha Mathew

Experience : Presently working with Indian Drape Pvt Ltd. (Home Furnishing) since 2023

Job Responsibility:

- **Textile Designer prints**
- Handling all fabrics related work.
- From getting the desk looms & print approval
- Production & Dispatch.
- Follow up from the dyeing house.
- Textile Designing
- Follow up with the factory for the print strike off

Experience : Worked with Karmatex Apparels Pvt Ltd. (Khar West) From 2019- 2020 (Have to leave due to Covid)

Job Responsibility

- **Senior Fabric In charge**
- Handling total CAD development from desk loom & Print strike off
- Placing Order for the Bulk after approval of the lab dips
- Follow up of the 1st piece & Bulk dispatch.
- Follow up of the delivery at the destination.
- Getting the fabric checked by coordinating with the factory
- Solving any issues regarding the production, sampling of the fabric
- Maintaining all the records of the Fabrics details
- Visiting factory if any problem arises

Experience : Worked with Again Vintage Retail Group [Part of Permashwar Creations- Export House, Andheri East] From 2014- 2018

Job Responsibility

- **Garment Merchandiser [NEW PRODUCT DEVELOPMENT]**
- Handling total style process from CAD [Tec pack] till- Production in Men's & Ladies Woven and Knits casuals]
- Sourcing & Visiting Suppliers for fabrics & Trims.

- Checking the samples as per buyers need and getting corrected.
- Visiting factory to check production status from time to time etc.
- Maintaining proper records of pricing of fabrics and trims

Experience : August 2012 - March 2014 Chunmay Universal Inc., Mira Road, [EXPORT Agency]

Job Responsibility ---- **Garment Merchandiser**

Experience: Feb 2008-Oct 2009- Farmoss International, Andheri, Mumbai [Agency]

Job Responsibility ----- **Garment Merchandiser**

Experience: 1998-2001 Galaxy Shipping, Fort, Mumbai – Cargo Shipping Company

Job Responsibility ----- **Office Assistant & Documentation**

Education: ----- B. Com from Birla College, Kalyan, Mumbai

----- Diploma in Graphic & Print Design from MAAC, Borivali

----- Diploma in Fashion Designing [From IMFA, COLABA]

----- Surface Pattern Designer-from Atisha Design Studio-Bangalore

Computer knowhow: CorelDraw, Illustrator, Photoshop & InDesign, Windows 7, MS office, Microsoft Outlook

Communication Skill: Capable of doing all written correspondence
Spoken Language English, Hindi & Marathi

Additional information: Having full-fledged computer Desktop setup with Wi-Fi.
Capable of handling work from home