

**Name: Bhawna Aggarwal**

**Email: [bhawnaaggarwal8072@gmail.com](mailto:bhawnaaggarwal8072@gmail.com)**

**Mobile no: 9871867483**

## Objective

A highly Motivated Accounting Graduate seeking an entry-level accounting position to apply academic knowledge and internship experience in a real-world setting. Excited to contribute to a collaborative team and enhance financial processes.

## Work Experience

Experience of 1 year in the Sales Department

### **SKYPACK INDIA PVT LIMITED: -**

Sector 55, Faridabad

Haryana, 121004

Designation: - Customer Success Team

Duration: - Jan 2022 - Dec 2022

SKYPACK INDIA PVT LIMITED is started its business in 1973, they started their career with the sole objective of supplying injection molded rigid packaging material. Their first clients were Dabur, Hammer Master And Hindustan Syringes Ltd. Soon, they diversified into the field of flexible packaging.

Skypack India Pvt Limited Customers are: -

- Dabur
- Hammer Master
- Hindustan Syringes Ltd
- Nestle
- Reliance Retail
- Mother Dairy
- Cipla
- Godrej
- Emami Etc.....

### **ZEALOT MANAGEMENT SYSTEM:-**

SCF-32, Second Floor, Sector-11

DLF Market, Haryana 121006

Designation: - Account Assistant

Duration: - Aug 2023-Nov 2023

Zealot Management System is a total manpower solution-providing organization that addresses the complex workforce challenges organizations face today, from contingent and permanent staffing to talent management, outsourcing, and talent development.

Zealot Management System Customers are: -

- Escort Kubota
- Orient
- Kruger Etc...

**PROGRESSIVE CONSULTANCY: -**

B-458, New Industrial Twp 1, Neelam-Faridabad  
Faridabad-Haryana

Designation: - Internship in CA Firm

Duration: - Dec 2023-Till Date

**Key Responsibilities: -**

- Preparing Statuary Accounts
- Controlling credit and chasing debt
- GST return filling & Income Tax filling
- Data entry and recording
- Maintaining accurate and complete financial records
- GST Registration

**Education Qualification**

<b>Exam</b>	<b>University</b>	<b>Year of Passing</b>	<b>Stream</b>
Bachelor of Commerce (Hons.)	SOL, Delhi University	2023 (8.2 CGPA)	Commerce
Intermediate	C.B.S.E Board	2020 (82%)	Commerce
High School	C.B.S.E Board	2018 (85%)	

## CERTIFICATION

- Diploma in Computer Education
- Digital Marketing

Training Institute	Training topic	Duration
1) AKS Computer Education	Microsoft Excel, Microsoft Word, Microsoft PowerPoint, Tally ERP 9	6 Months
2) Udemy	Market Research, Email Marketing, YouTube Marketing, Social Media Marketing	6 Months

## Personal Details

Fathers Name : Mr. Vinod Kumar Aggarwal  
Date of Birth : 27-08-2001  
Languages : English, Hindi  
Marital status : Unmarried  
Gender : Female  
Nationality : India  
Current Location : Faridabad (Haryana)  
Present Address : H No-136 Adarsh Nagar Malerna Raod, Ballabgarh  
Faridabad,121004

### **DECLARATION:**

I hereby declare that above information is correct according to the best of my knowledge.

**Bhawna Aggarwal**